



Examinations Department

Application FORM for Appointment of Amanuensis (Writer)

Kindly grant me permission to get the help of writer in the coming

Sessional / Terminal Examination FALL / SPRING

Affix two Photograph of the writer here

Student Particulars section containing fields for Student Name, Father's Name, Registration No., CIIT, WAH Programme, Dates of Examinations, Reason for need of writer, Date, and Signature of Student.

Writer Particulars section containing fields for Name of Writer, Father's Name, Complete Address, Contact No., Specimen of handwriting (English, Urdu, Figure), Whether the writer is studying, Educational qualification, Last examination passed, Board / University, Roll No., Passing Year, Division, Percentage of marks, and Signature of Writer.

Official Use Only section containing Certificate from the Head of Department, Remarks by DCE, and Director's signature/allowed status.

Document to be attached with the application form:

- 1. Medical Certificate 2. Attested Copies of CNIC or B-Form of writer 3. Attested two photograph passport size 4. Attested Photocopies of Details Mark Sheet / Certificate of the last examination passed by the writer.